



Municipality of Crowsnest Pass
AGENDA
Regular Council Meeting
Council Chambers at the Municipal Office
8502 - 19 Avenue, Crowsnest Pass, Alberta
Tuesday, March 5, 2024 at 7:00 PM

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. CONSENT AGENDA

4. ADOPTION OF MINUTES

4.a Minutes of the Council Meeting of February 27, 2024

5. PUBLIC HEARINGS

5.a Bylaw 1170, 2023 Road Closure - *Public Hearing*

5.b Bylaw 1173, 2023 - Land Use Bylaw Amendment - Rezone a portion of Lot 1, Block 3, Plan 1911496, within the SE16-8-4-W5M, from Non-Urban Area NUA-1 to Grouped Country Residential GCR-1 - *Public Hearing*

6. DELEGATIONS

Delegations have 15 minutes to present their information to Council excluding questions. Any extension to the time limit will need to be approved by Council.

6.a Crowsnest Pass Golf Club - Hal Nummi and Waren Gietz

6.b RCMP Quarterly Update 3rd Quarter - Corporal Amatto

7. REQUESTS FOR DECISION

7.a Bylaw 1171, 2023 - Borrowing Bylaw for Bellevue Mainstreet Revitalization - *Second and Third Readings*

7.b Bylaw 1173, 2023 - Land Use Bylaw Amendment - Rezone a portion of Lot 1, Block 3, Plan 1911496, within the SE16-8-4-W5M, from Non-Urban Area NUA-1 to Grouped Country Residential GCR-1 - *Second and Third Readings*

8. COUNCIL MEMBER REPORTS

9. PUBLIC INPUT PERIOD

Each member of the public has up to 5 minutes to address Council. Council will only ask for clarification if needed,

they will not engage in a back and forth dialogue.

10. COUNCILOR INQUIRIES AND NOTICE OF MOTION

11. IN CAMERA

11.a Economic Interests of the Public Body - Land Purchase Application - *FOIP Act Section 25*

12. ADJOURNMENT



Municipality of Crowsnest Pass Request for Decision

Meeting Date: March 5, 2024

Agenda #: 4.a

Subject: Minutes of the Council Meeting of February 27, 2024

Recommendation: That Council adopt the Minutes of the Council Meeting of February 27, 2024 as presented.

Executive Summary:

Minutes of the previous Council meeting are provided to Council for review and adoption.

Relevant Council Direction, Policy or Bylaws:

1041, 2020 Procedure Bylaw

Discussion:

n/a

Analysis of Alternatives:

n/a

Financial Impacts:

n/a

Attachments:

[2024 02 27 - Council Meeting Minutes.docx](#)



Municipality of Crowsnest Pass
Council Meeting Minutes
Tuesday, February 27, 2024

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in Council Chambers on Tuesday, February 27, 2024.

Council Present:

Mayor Blair Painter, Councillors: Vicki Kubik, Dave Filipuzzi, Doreen Glavin, Glen Girhiny, Lisa Sygutek, and Dean Ward

Administration Present:

Patrick Thomas, Chief Administrative Officer
Kristin Ivey, Deputy Chief Administrative Officer
Johan van der Bank, Manager of Development and Trades
Bonnie Kawasaki, Recording Secretary

CALL TO ORDER

Mayor Painter called the meeting to order at 7:00 pm.

ADOPTION OF AGENDA

Additions:

In Camera

- d. Business Interests of a Third Party - Highway 3 Purchases of Businesses – FOIP Act Section 16 - Councillor Sygutek

01-2024-02-27: Councillor Ward moved to adopt the agenda as amended.

Carried

CONSENT AGENDA

02-2024-02-27: Councillor Filipuzzi moved that Council approve the following Consent Agenda items as presented without debate:

3.a

Smoke Complaints

THAT Council accept the Report on Smoke Complaints as information.

3.b

Letter of Concern Regarding the Use of Roundup

THAT Council accept the Letter of Concern Regarding the Use of Roundup as information.

Carried

ADOPTION OF MINUTES

03-2024-02-27: Councillor Kubik moved to adopt the Minutes of the Council Meeting of February 13, 2024 as presented.

Carried

PUBLIC HEARINGS

None

DELEGATIONS

Nature Conservancy Canada's (NCC) - Emilie Brien, & Tom Lynch-Staunton

Emilie Brien, Natural Area Manager and Ayla Peacock, Invasive Species Program Coordinator of Nature Conservancy Canada were in attendance to present Council with an update on the activities undertaken by the NCC in the Crowsnest Pass. Tom Lynch-Staunton was unable to attend.

Northback Update – Mike Young

Mike Young, CEO and Daina Lazzarotto, Community Relations Advisor of Northback were in attendance to present Council with an update on the Grassy Mountain steel-making coal project and community events.

REQUESTS FOR DECISION

Bylaw 1177, 2023 - Land Use Bylaw Amendment - Rezone Plan 0611201, located at 11910 - 21 Avenue, Blairmore, from Residential R-1 to Medium Density Residential R-2A - First Reading

04-2024-02-27: Councillor Girhiny moved first reading of Bylaw 1177, 2023 - Land Use Bylaw Amendment - Rezone Plan 0611201, located at 11910 - 21 Avenue, Blairmore, from Residential R-1 to Medium Density Residential R-2A.

Carried

Deanna Powell - Request to Amend Traffic Bylaw 704, 2006 - Permit Angle Parking in Cul-de-Sacs

05-2024-02-27: Councillor Kubik moved to direct Administration to draft an amendment to Bylaw 704, 2006 Traffic Bylaw to permit angle parking in cul-de-sacs.

Defeated

06-2024-02-27: Councillor Sygutek moved to direct Administration to amend 704, 2006 Traffic Bylaw to permit angle parking on dead end streets.
Defeated

07-2024-02-27: Councillor Sygutek moved to send a letter to Deanna Powell to explain the difference between cul- de-sacs and dead-end streets and also documenting Council's concerns with access by emergency services equipment.
Carried

Additional Funding for Wheel Loader

08-2024-02-27: Councillor Filipuzzi moved that Council approves additional funding in the amount of \$22,000.00 to purchase a 938-14 Caterpillar wheel loader and that the funding come from the Equipment Reserve.
Carried

Planning for Potential Expansion Areas into Crown Land

Council reviewed the map as provided by Forestry Parks and Tourism to determine which lands the Municipality could pursue for potential acquisition.

COUNCIL MEMBER REPORTS

- Councillor Girhiny
 - Attended the Crowsnest Economic Collaboration Committee
 - Noted there was a lack of participation/attendance from the committee members

09-2024-02-27: Councillor Girhiny moved to dissolve the Crowsnest Economic Collaboration Committee.
Withdrawn

- Attended the Pass Powderkeg Ski Society meeting
 - The KidSport program has had immense growth and may need additional support in the future
- Attended the Parks and Recreation Advisory Committee Meeting
 - Good presentation from Rob Amatto regarding the ball fields
- Councillor Sygutek
 - Attended the Library Board meeting
 - The library has had incredible growth in users
 - Excellent attendance at the movie night with 60 families in attendance
 - An elevator would help to service special needs groups and seniors

- Attended the Oldman River Health Advisory meeting
 - Discussed the RhPAP program
 - South zone has a total of 59 positions across all departments with 50 active postings
 - Active recruitments
 - CNP recruiting for:
 - 1 general practitioner surgeon
 - 1 general practitioner anesthesiologist
 - 2 rural general practitioner medicine
 - We are fortunate to have an excellent locum program
 - The Municipality needs to have a conversation with Dr. Shahrabadi to establish a collaborative relationship for recruitment and to examine the needs of the community through mutual advocacy

10-2024-02-27: Councillor Sygutek moved to have Councillor Kubik appointed to the RhPAP Committee.

Carried

- Councillor Sygutek requested that Councillor Kubik reach out to Dr. Shahrabadi to start the relationship with Council

- Councillor Ward
 - Attended the Family Day event at MDM
 - Well attended – staff and volunteers did an excellent job
 - Reminded Council the Crowsnest Pass Senior Housing Board is not asking for a requisition in 2024
 - Attended the Landfill Association meeting discussed recycling
 - Market for glass in Alberta is minimal
 - Paper market is drying up
 - 30,000 pounds of cardboard earned a cheque for \$26.00

PUBLIC INPUT PERIOD

None

COUNCILLOR INQUIRIES AND NOTICE OF MOTION

Water and Drought Planning Discussion - Mayor Painter

Council discussed the following drought planning items starting with Identifying the large water users and their plans for conservation, messaging to public and public input, installation of rain sensors on sprinklers, amend the watering bylaw times, and enforcement of the watering bylaw.

11-2024-02-27: Councillor Filipuzzi moved that Administration bring back the watering bylaw in the next month for discussion towards short term solutions.

Carried

12-2024-02-27: Councillor Filipuzzi moved that Administration bring back for Council to have continued discussion on implementing the installation of water meters for consideration with the 2025 budget.

Carried

IN CAMERA

13-2024-02-27: Councillor Sygutek moved that Council go In Camera for the purpose of discussion of the following confidential matters under the Freedom of Information and Protection of Privacy Act and to take a short recess at 9:52 pm:

- a. Personal Privacy - Committee Member Recommendation - *FOIP Act Section 17*
- b. Personal Privacy - Committee Member Recommendation - *FOIP Act Section 17*
- c. Economic Interests of the Public Body - Land Purchase Application - *FOIP Act Section 25*
- d. Business Interests of a Third Party - Highway 3 Purchases of Businesses – *FOIP Act Section 16*

Carried

Reconvene

Mayor Painter convened the In Camera meeting at 10:06 pm. Patrick Thomas, Chief Administrative Officer in attendance to provide advice to Council.

14-2024-02-27: Councillor Ward moved that Council come out of In Camera at 11:01 pm.

Carried

15-2024-02-27: Councillor Sygutek moved that Council appoint Jay Desauony to the Crowsnest Pass Parks and Recreation Advisory Committee for a three-year term concluding on December 31, 2026.

Carried

16-2024-02-27: Councillor Kubik moved that Council appoint Justin Ames to serve as the Municipal Planning Commission representative to the Municipal Historic Resources Advisory Committee for the remainder of a three-year term concluding on December 31, 2025.

Carried

17-2024-02-27: Councillor Sygutek moved that the Municipality is not looking to sell lot 1MR, Block 3, Plan 8311587 at this time.

Carried

ADJOURNMENT

18-2024-02-27: Councillor Filipuzzi moved to adjourn the meeting at 11:03 pm.

Carried

Blair Painter
Mayor

Patrick Thomas
Chief Administrative Officer



Municipality of Crowsnest Pass Request for Decision

Meeting Date: March 5, 2024

Agenda #: 5.a

Subject: Bylaw 1170, 2023 Road Closure - Public Hearing

Recommendation: That Council hold a public hearing and consider input received.

Executive Summary:

Bylaw 1170, 2023 was given first reading on February 6, 2024 and a public hearing was scheduled for March 5, 2024.

Bylaw 1170, 2023 proposes the closure of an Unnamed Road and Lane in Bellevue. A subdivision application will be made to consolidate the closed road portions with adjacent properties as part of a land acquisition in association with the Bellevue Main Street upgrade project.

The Road Closure Bylaw may receive second and third readings only after the Bylaw has been signed by the Minister of Transportation.

Relevant Council Direction, Policy or Bylaws:

Sections 22 and 216.4 of the Municipal Government Act.

Discussion:

The Municipality is purchasing a portion of Lot A, Block 5, Plan 6099AQ for the Bellevue Mainstreet upgrade project and in turn selling a portion of the road allowance and lane to the owners of Lot A and Lots 17-19, Block 5, Plan 6099AQ.

Once a public hearing has been held and Council determines that it wishes to proceed with the proposed road closure, the proposed bylaw will be forwarded to the Minister of Transportation and Economic Corridors for approval, before it would come back to Council for consideration of second and third readings. After the final closure of the road portion, a new certificate of title will be issued by the Land Titles Office, which the applicant then would have to consolidate with their property through a subdivision application. The closed road portion does not have a zoning designation and will assume the land use district of the property that it consolidates into.

Analysis of Alternatives:

N/A

Financial Impacts:

N/A

Attachments:

[FORMATTED Bylaw No. 1170, 2023 Notice.docx](#)

[FORMATTED Bylaw No. 1170, 2023.docx](#)

[FORMATTED Bylaw No. 1170, 2023 - Shedule A - Road Closure.pdf](#)

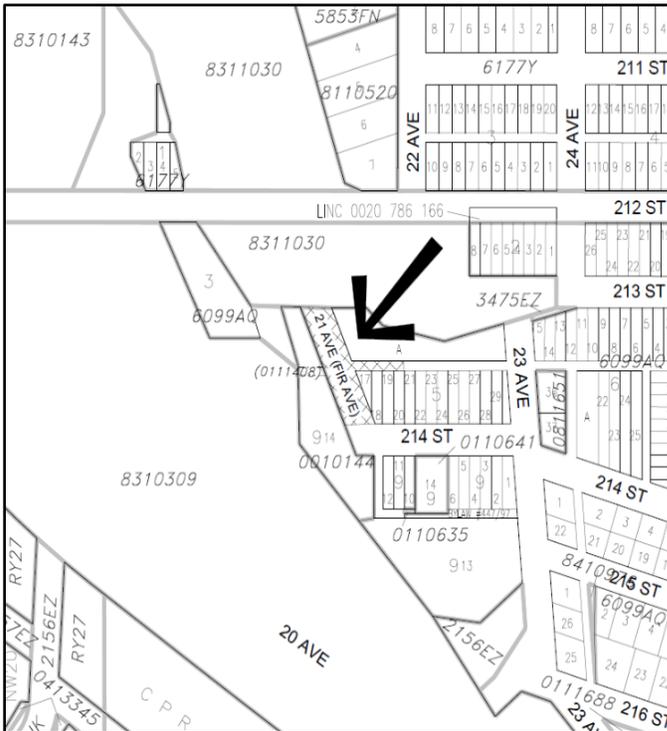
[FORMATTED Bylaw No. 1170, 2023 - Shedule A - Road Closure \(Aerial\).pdf](#)

NOTICE OF PUBLIC HEARING
MUNICIPALITY OF CROWSNEST PASS
IN THE PROVINCE OF ALBERTA
PROPOSED BYLAW NO. 1170, 2023

7:00pm, March 5, 2024
Municipality of Crowsnest Pass Council Chambers
8502 – 19 Avenue, Coleman

PURSUANT to sections 22, 216.4, and 606 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, notice is hereby given that the Council of the Municipality of Crowsnest Pass in the Province of Alberta will consider a bylaw to close a portion of a roadway located in Coleman, as legally described and depicted in the sketch below.

THE PURPOSE of this bylaw is to close to public travel, create titles to and dispose of portions of a public roadway in accordance with section 22 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended.



THEREFORE, TAKE NOTICE THAT a public hearing to consider the proposed Bylaw No. 1170, 2023 will be held in the Municipality of Crowsnest Pass Council Chambers at 7:00pm on March 5, 2024. Each person shall be allotted 5 minutes to present their position.

AND FURTHER TAKE NOTICE that anyone wishing to provide slide decks, maps, videos or a written submission regarding the proposed bylaw should email: reception@crowsnestpass.com with the bylaw number and public hearing date clearly marked in the subject line no later than 12:00pm on February 27, 2024. Verbal presentations (limited to 5 minutes) will be accepted at the public hearing.

PROPOSED ROAD CLOSURE
SCHEDULE 'A'

 PLAN 6099AQ

ALL THAT PORTION OF LANE WITHIN BLOCK 5 AND FIR AVENUE FORMING PART OF LOT 31, BLOCK 5, PLAN _____, CONTAINING 0.181 HECTARES (0.45 ACRES) MORE OR LESS EXCEPTING THEREOUT ALL MINES AND MINERALS WITHIN NE 1/4 SEC 20, TWP 7, RGE 3, W 5 M

For questions regarding the proposed Bylaw Amendment please contact the Development Officer by calling 403-562-8833 or emailing development@crowsnestpass.com.

A copy of the proposed bylaw may be inspected at the municipal office during normal business hours.

DATED at the Municipality of Crowsnest Pass in the Province of Alberta this 7th day of February, 2024.

**MUNICIPALITY OF CROWSNEST PASS
BYLAW NO. 1170, 2023
ROAD CLOSURE**

BEING a bylaw of the Municipality of Crowsnest Pass for the purpose of closing to public travel and creating title to and disposing of portions of a public roadway in accordance with section 22 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended.

WHEREAS the lands hereafter described are no longer required for public travel;

AND WHEREAS application has been made to Council to have the roadway closed;

AND WHEREAS the Council of the Municipality of Crowsnest Pass deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads or portions thereof, described in this bylaw, situated in the said municipality and thereafter creating titles to and disposing of same;

AND WHEREAS notice of intention of Council to pass a bylaw has been given in accordance with sections 216.4 and 606 of the Municipal Government Act;

AND WHEREAS Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw;

NOW THEREFORE be it resolved that the Council of the Municipality of Crowsnest Pass in the Province of Alberta does hereby close to public travel with the intent of creating titles to and disposing of the following described roadway, subject to rights of access granted by other legislation:

PLAN 6099AQ

**ALL THAT PORTION OF LANE WITHIN BLOCK 5 AND FIR AVENUE FORMING PART OF LOT 31, BLOCK 5,
PLAN _____, CONTAINING 0.181 HECTARES (0.45 ACRES) MORE OR LESS
EXCEPTING THEREOUT ALL MINES AND MINERALS**

As illustrated in Schedule 'A', attached hereto, and forming part of this bylaw.

READ a **first** time in council this _____ day of _____ 2024.

Blair Painter
Mayor

Patrick Thomas
Chief Administrative Officer

PUBLIC HEARING scheduled for the 05th day of March 2024 and advertised in the Crowsnest Pass Herald on the 14th and 21st day of February 2024.

APPROVED this ____ day of _____, 20____

Minister of Transportation and Economic Corridors

READ a **second** time in council this ____ day of ____ 20____.

READ a **third and final** time in council this ____ day of ____ 20____.

Blair Painter
Mayor

Patrick Thomas
Chief Administrative Officer



**PROPOSED ROAD CLOSURE
SCHEDULE 'A'**



PLAN 6099AQ

ALL THAT PORTION OF LANE WITHIN BLOCK 5 AND FIR AVENUE FORMING PART OF
LOT 31, BLOCK 5, PLAN _____, CONTAINING 0.181 HECTARES (0.45 ACRES)
MORE OR LESS EXCEPTING THEREOUT ALL MINES AND MINERALS
WITHIN NE 1/4 SEC 20, TWP 7, RGE 3, W 5 M
MUNICIPALITY: MUNICIPALITY OF CROWSNEST PASS
DATE: DECEMBER 1, 2023

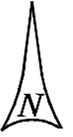
Bylaw #: _____
Date: _____

MAP PREPARED BY:
OLDMAN RIVER REGIONAL SERVICES COMMISSION
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8
TEL. 403-329-1344
"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"

OLDMAN RIVER REGIONAL SERVICES COMMISSION

0 Metres 50 100 150 200

December 07, 2023 N:\C-N-P\CNP LUD & Land Use Redesignations\Crowsnest Pass - Road Closure - Portion of Lane and Fir Avenue, Block 5, Plan 6099AQ.dwg





PROPOSED ROAD CLOSURE SCHEDULE 'A'



PLAN 6099AQ

ALL THAT PORTION OF LANE WITHIN BLOCK 5 AND FIR AVENUE FORMING PART OF
LOT 31, BLOCK 5, PLAN _____, CONTAINING 0.181 HECTARES (0.45 ACRES)
MORE OR LESS EXCEPTING THEREOUT ALL MINES AND MINERALS
WITHIN NE 1/4 SEC 20, TWP 7, RGE 3, W 5 M
MUNICIPALITY: MUNICIPALITY OF CROWSNEST PASS
DATE: DECEMBER 1, 2023

Bylaw #: _____

Date: _____

MAP PREPARED BY:
OLDMAN RIVER REGIONAL SERVICES COMMISSION
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TEL. 403-329-1344
"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"



0 Metres 50 100 150 200
December 07, 2023 N:\C-N-P\CNP LUD & Land Use Redesignations\
Crownsnest Pass - Road Closure - Portion of Lane and Fir Avenue, Block 5, Plan 6099AQ.dwg





Municipality of Crowsnest Pass Request for Decision

Meeting Date: March 5, 2024

Agenda #: 5.b

Subject: Bylaw 1173, 2023 - Land Use Bylaw Amendment - Rezone a portion of Lot 1, Block 3, Plan 1911496, within the SE16-8-4-W5M, from Non-Urban Area NUA-1 to Grouped Country Residential GCR-1 - Public Hearing

Recommendation: That Council hold a public hearing and consider the input received.

Executive Summary:

Bylaw 1173, 2023 was given first reading on January 23, 2024 and a public hearing was scheduled for March 5, 2024.

A correction to Schedule 'A' was made prior to the advertisement of the bylaw. The proposed area to be rezoned is 6.06 acres and not 6.9 acres, leaving the east end as a panhandle for the remnant parcel under the Non-Urban Area district.

Bylaw 1173, 2023 proposes to rezone ± 2.45 ha (6.06 acres) of the subject parcel from Non-Urban Area NUA-1 to Grouped Country Residential GCR-1, for the purpose of creating two (2) country residential parcels of approximately 3 acres each. The subject land is located in the Wood Haven country residential subdivision.

Relevant Council Direction, Policy or Bylaws:

Section 692, Planning Bylaws, Municipal Government Act, RSA 2000, c M-26. (MGA)

Land Use Bylaw No. 1165-2023

Discussion:

Public Hearing.

Analysis of Alternatives:

N/A

Financial Impacts:

N/A

Attachments:

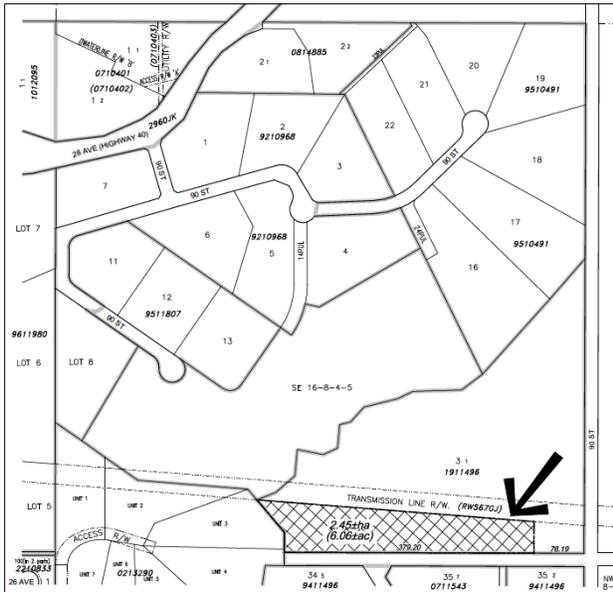
[FORMATTED Bylaw 1173, 2023 - notice.docx](#)

NOTICE OF PUBLIC HEARING
MUNICIPALITY OF CROWSNEST PASS
IN THE PROVINCE OF ALBERTA
PROPOSED BYLAW NO. 1173, 2023

7:00pm, March 5th, 2024
Municipality of Crowsnest Pass Council Chambers
8502 – 19 Avenue, Coleman

PURSUANT to sections 216.4, 606, and 692 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, the Council of the Municipality of Crowsnest Pass in the Province of Alberta hereby gives notice of its intention to consider proposed Bylaw No. 1173, 2023, being a bylaw to amend Bylaw No. 1165, 2023, being the municipal land use bylaw.

The purpose of Bylaw No. 1173, 2023 is to rezone the lands legally described as a portion of Lot 1, Block 3, Plan 191 1496, within SE¼ 16-8-4-W5M, containing ±2.45 ha (6.06 acres), as shown on Schedule 'A' , from "Non-Urban Area – NUA-1" to "Grouped Country Residential – GCR-1". The subject lands are municipally described as 8917 27th Avenue and are located in the Coleman area.



The purpose of the proposed amendment is to provide for the opportunity to use and develop the lands in accordance with the provisions of the "Grouped Country Residential – GCR-1" land use district.

THEREFORE, TAKE NOTICE THAT a public hearing to consider the proposed Bylaw No. 1173, 2023 will be held in the Municipality of Crowsnest Pass Council Chambers at 7:00pm on March 5, 2024. Each person shall be allotted 5 minutes to present their position.

AND FURTHER TAKE NOTICE that anyone wishing to provide slide decks, maps, videos or a written submission regarding the proposed bylaw should email: reception@crowsnestpass.com with the bylaw number and public hearing date clearly marked in the subject line no later than 12:00pm on February 27, 2024. Verbal presentations (limited to 5 minutes) will be accepted at the public hearing.

LAND USE DISTRICT REDESIGNATION	
SCHEDULE 'A'	
	FROM: Non-Urban Area NUA-1
	TO: Grouped Country Residential GCR-1
PORTION OF LOT 1, BLOCK 3, PLAN 1911496 WITHIN	
SE 1/4 SEC 16, TWP 8, RGE 4, W 5 M	

For questions regarding the proposed Bylaw Amendment please contact the Development Officer by calling 403-562-8833 or emailing development@crowsnestpass.com.

A copy of the proposed bylaw may be inspected at the municipal office during normal business hours. DATED at the Municipality of Crowsnest Pass in the Province of Alberta this 7th day of February 2024.



**Municipality of Crowsnest Pass
Request for Decision**

Meeting Date: March 5, 2024

Agenda #: 6.a

Subject: Crowsnest Pass Golf Club - Hal Nummi and Waren Gietz

Recommendation: That Council accept the presentation of the Crowsnest Pass Golf Club as information.

Executive Summary:

Hal Nummi and Waren Gietz requested to discuss the long term water rate and the development of an operational plan for conservation of water.

Relevant Council Direction, Policy or Bylaws:

1041, 2020 Procedure Bylaw.

1140, 2023 Fees, Rates and Charges Bylaw:

Class 6 Commercial

Metered Properties

Water Tariff (WATCONS)		Wastewater Tariff (S6)		Solid Waste Tariff (G6)		Recycling Tariff (R6)	
FROM	TO	FROM	TO	FROM	TO	FROM	TO
\$ 0.95/m3	\$0.76/m3	N/A	N/A	N/A	N/A	\$ 3.20	\$ 3.61

Discussion:

N/A

Analysis of Alternatives:

N/A

Financial Impacts:

Unknown at this time.

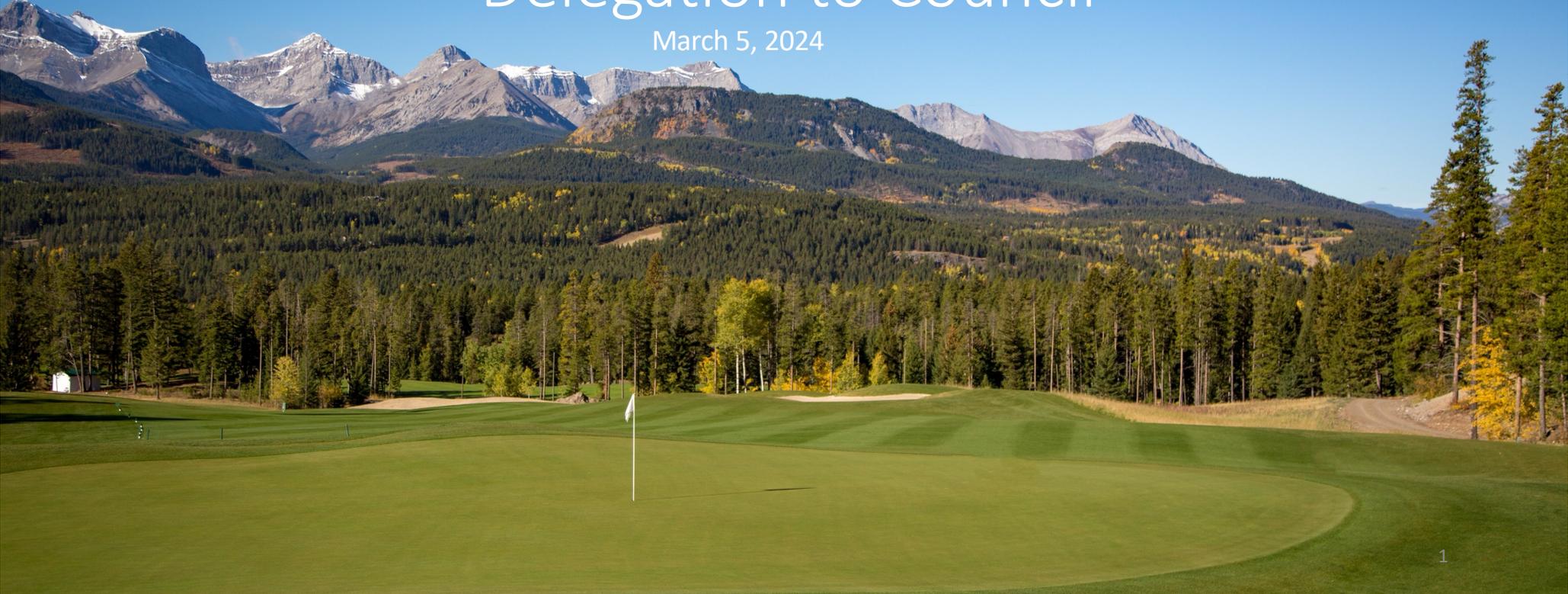
Attachments:

[March 5 2024 Delegation to Council CNPGC Presentation.pdf](#)



Delegation to Council

March 5, 2024





Delegation to Council

March 5, 2024



Crowsnest Pass Golf Club

- Who are we and how do we benefit our Community?
- What are our challenges?
 - Keep our course attractive and sustainable
 - Uncertain future water supply
 - Continued support from Municipality
- How can we work together with common mission?



Who are we?

Vision:

*“ We are a **destination golf course** delivering exceptional and memorable experiences in a **relaxed mountain setting!**”*

Mission:

*“We are a **non-profit** organization dedicated to providing **exceptional mountain golf and dining** experiences within a relaxed atmosphere. We endeavor to provide **affordable recreation and social opportunities** in sustainable facilities while appreciating our history, valuing our members, welcoming the public, and supporting our community.”*

Our Vision & Missions are similar:



OUR VISION

Our connected mountain communities create an amazing life for every person who lives, visits or works in the Crowsnest Pass Region.

OUR MISSION

Creating a Crowsnest Pass experience that provides residents and visitors a community that is a destination of choice for investment, amenities and the world's best backyard.

"...destination of choice.."

How do we benefit our Community?



Recreation:

- The Club has established a world class golf facility, and have created an attractive venue, popular among new visitors as their golfing “destination of choice”.

Attracting visitors:

- In addition to 12,000 member rounds, Green Fee rounds per year = ~15,000 visitors to community
- Now known as preferred mountain destination golf course
- Choosing to reside and/or retire within community because of golf course
- Tourism – provincially, nationally & internationally



How do we benefit our Community?

- World Class Attraction to the Crowsnest pass
- No Charge and Steeply Discounted Community Events:
 - Family Christmas Festival, Family Easter Celebration, free food and golf for kids on weekly Family Night, etc.
 - Ladies' night, Men's night, Learn to golf and Junior program
 - Free meeting space for local non-profits and community groups
- Additional Benefits:
 - Leagues, events, and social opportunities
 - Motel/hotel partnerships and Community business promotions
 - Employment: 8 full time + 70+ seasonal staff
 - Several community fundraising events raising tens of thousands of dollars.



Every dollar back into community!

- “We believe our facilities are here for the entire community to benefit from and be proud of”
- \$3m/yr back into our local economy
- We donate \$115K in products, services, and programs for the community
- Significant volunteer contribution from the community



Water is the lifeblood of our organization

Without a long-term water supply:

- Uncompetitive conditions will result in diminishing guest loyalty and visits
- Lost revenues
- Loss of employment
- Loss of programs and recreation for community

Impact of water costs applied to our non-profit organisation



- Increased water costs are significant and impact our ability to remain competitive with other destination courses
- 2023 Municipal Water Levy introduced and charged to members and public players
- Questionable long-term sustainability of our water supply, and ability to meet golf market expectations
- Water Levy will remain in place for 2024; We need water security

How the Club manages water



- Our trained turf industry professionals are experts in water use
- Our recent golf course was designed and constructed to minimize water use
- We use only what we need; overwatering creates unhealthy turf and poor playing conditions
- Watering at night to reduce evaporation and waste
- Drought tolerant turf species and low maintenance areas do not receive irrigation
- Daily hand watering target areas to maximize efficiency
- Soil Amendments to promote healthier roots and soil and reduce irrigation



~100,000m³ per season



Use by Course Feature
5% Greens
18% Tees
50% Fairways
11% Rough
5% Range
2% Range Tees
8% Greens Surrounds
1% Landscaping

Summer Month	% of Total Used
April	2%
May	9%
June	18%
July	34%
August	29%
September	6%
October	2%

Our Irrigation System

- New pumphouse and HDPE pipe system is the most efficient available
- Water leaks are rare, and system will shut down automatically if a major leak occurs
- Individual sprinkler head control allows precise water application
- System is remotely monitored 24 hours a day with the ability to shut down during rain events.
- Requires 360 GPM water source during a peak demand/night water window





Our challenges and concerns

- Long term water supply.
- Uncertainty around water costs; Club sustainability.
- Understanding impacts of Municipal Bylaw and water restrictions to the golf course.
- As the largest water customer, how will the Municipality support the Club into the future?

Our goals:



- Work closely with Municipality to find long term solutions.
- Secure a long-term and stable and affordable water supply.
- Implement additional ways to coordinate water use on the golf course considering Municipal operations.



What are the Municipality's challenges and concerns?

- We think it is important to proactively discuss challenges and solutions
- Are there additional changes coming to rates and availability?
- How can we help?



We wish to work together!

We request Council form a committee to discuss:

- Challenges to the Municipality and Golf Club regarding long-term water supplies
- What's on the horizon and propose long-term solutions
- Creative ways to work together and address water challenges



Thank You!



Municipality of Crowsnest Pass Request for Decision

Meeting Date: March 5, 2024

Agenda #: 6.b

Subject: RCMP Quarterly Update 3rd Quarter - Corporal Amatto

Recommendation: That Council accept the RCMP 3rd Quarter Update as information.

Executive Summary:

The RCMP detachment has committed to provide quarterly updates to Council providing statistical crime rate comparisons and other community based preventative programming information.

Relevant Council Direction, Policy or Bylaws:

1041, 2020 Procedure Bylaw

Discussion:

RCMP quarterly updates keep Council apprised of criminal activities and RCMP activities over the last quarter.

Analysis of Alternatives:

n/a

Financial Impacts:

n/a

Attachments:

[2023 Q3 Community Letter.docx](#)

[Q3 2023_24 Crowsnest Pass Provincial Community Report.pdf](#)

[Crowsnest Pass Q3 Provincial Crime Statistics.pdf](#)



2024/02/05

Cpl Mark Amatto
Operations NCO i/c
Crowsnest Pass, Alberta

Dear Mayor Painter,

Please find the quarterly Community Policing Report attached that covers the October 1st to December 31st, 2023 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Crowsnest Pass Detachment.

I would also like to update you on one of our current technological endeavours. Over the last decade, the RCMP has utilized Remotely Piloted Aircraft Systems (RPAS) to support our specialized units, i.e. our Emergency Response Teams – which has been incredibly effective for enhancing police and public safety. Although the advancement of technology benefits industry and recreation, it facilitates greater accessibility for criminals, which requires a strategic response. To remain current in our ever-changing environment, and to be responsive to public reviews that call for better access to air support such as the Nova Scotia Mass Casualty Commission of Inquiry, we are actively researching and testing new technologies in a policing environment to enhance public safety. One such technology is how we might use RPAS for potential new police applications. This includes how we might use RPAS to assist with select calls for service, crime photography, search and rescue, and unfolding critical incidents, i.e. an active shooter. With its potential and capability for wider applications, we are further considering program options for our municipal, rural, and Indigenous communities; scalable depending on community need and interest. While we will always need a helicopter and fixed-wing aircraft for the movement of resources, these larger assets are not always immediately available. RPAS technology is providing an opportunity for our communities to effectively have their own police air support, at a significantly lower cost. As I learn more about further opportunities and challenges, I will be sure to keep you updated and informed.

Your ongoing engagement and the feedback you provide guides our Detachment team, and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.



Corporal Mark Amatto
Operations NCO i/c
Crowsnest Pass Detachment





RCMP Provincial Policing Report

Detachment	Crowsnest Pass
Detachment Commander	Cpl. Mark AMATTO *Acting
Quarter	Q3
FTE Utilization Plan	2023/24
Date of Report	2024/02/05

Community Consultations

Date	2023/10/03
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	School SAFE Plans Updated
Notes/Comments	

Date	2023/11/10
Meeting Type	Community Connection
Topics Discussed	Inter Agency BBQ - Hosted by Fire Dept
Notes/Comments	CNP Mayer and CAO, Fire Department, Fish and Wildlife, Forestry, Conservation and CPO's

Date	2023/12/5
Meeting Type	Meeting with Stakeholder(s)
Topics Discussed	Guard and Matrons Contract Pay
Notes/Comments	Meeting with surrounding Detachment Commanders and Commissionaires of Canada



Community Priorities

<p>Priority 1</p>	<p>Reduce street gang activities</p>
<p>Current Status & Results</p>	<p>The Crowsnest Pass Detachment has made a concerted effort to ensure that members of the community at large have every reasonable opportunity afforded to them in order ensure they have access to their local police officers. The Detachment maintains a Facebook page that is designed to share information with the public, as well as to provide another means of providing information to police; direct messaging has been a continued success in that regard. OMG activity within the Crowsnest Pass has dropped significantly, however, tips from the public are continually received and monitored for any potential upstarts. Stolen property and illicit drugs go hand-in-hand with one another, therefore police always encourage community members to report suspicious activity / information so as to continually bolster intelligence and reduce the dark figure of crime (unreported crimes that take place and are never brought to an investigator's attention.).</p>
<p>Priority 2</p>	<p>Enhance Road Safety</p>
<p>Current Status & Results</p>	<p>The Crowsnest Pass Detachment has trained 6 Members on radar / laser enforcement, resulting in 172 tickets being issued within this reporting period. During the 3rd Quarter, there were 315 calls for service that were in regard to Traffic-based occurrences. In the month of December, 6 Check Stops had been conducted, with numerous community members expressing their appreciation for this initiative, and resulting in 5 Impaired drivers being removed from the roadway. Not every traffic stop results in a ticket being issued, they can provide valuable intelligence to investigators, Arrest Warrants can be executed on wanted persons, those bound by Court conditions are held accountable by manner of a criminal charge if they are found not to be in compliance with same, and the criminal element may be deterred when they see investigators stopping vehicles. The 4th Quarter will focus on Intersection Safety, Distracted Driving and Seatbelts</p>
<p>Priority 3</p>	<p>Communicate effectively</p>
<p>Current Status & Results</p>	<p>Members of the Crowsnest Pass Detachment have built foot patrols into their regular patrol routines, 35 foot patrols were made in this Quarter. Foot patrols, when appropriate, will continue to be completed as it has been requested by both Council and community members; it is also healthy for police to have positive interactions with the large demographic of the community who do not deal with the police in a negative fashion. Positive relationships and interactions have been noted by both Community and Detachment Members.</p>
<p>Priority 4</p>	<p>Reduce substances abuse</p>



Current Status & Results

New crime trends have been discovered, as well as increasing awareness of criminal activity operating nearby. With the assistance of the Cochrane RTU team, 4 individuals had been charged with Trafficking in Controlled Substances, ranging from cocaine to hydromorphine, and fentanyl; these individuals were found on the Highway 3 corridor, headed Eastbound from the British Columbia / Alberta border. Highway's are being closely monitored for other manner of contraband and RTU will be engaged in the future. Drug and Organized Crime activity on the Highways is not solely indicative of criminal activity within the Crowsnest Pass area, however, due to the nature of the narrow Highway corridor, it presents an opportunity to drill down on those who are involved in criminal activity and share that intelligence with surrounding Detachments, support units, and municipal police services.

Priority 5

Current Status & Results

The Crowsnest Pass Detachment Members have completed 30 school visits throughout the third quarter and have given two presentations in regard to the Youth Criminal Justice Act, as requested by the schools. Detachment Members have incorporated school zone patrols into their routine patrols; students and teachers are able to approach their police officers and ask questions face to face. These patrols and positive interactions are important to continue, not only to enhance the safety of schools, but also to nurture an environment wherein youth feel comfortable to speak and interact with their local police officers.



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	October - December			January - December		
	2022	2023	% Change Year-over-Year	2022	2023	% Change Year-over-Year
Total Criminal Code	109	116	6%	558	508	-9%
<i>Persons Crime</i>	40	33	-18%	151	162	7%
<i>Property Crime</i>	49	64	31%	296	269	-9%
<i>Other Criminal Code</i>	20	19	-5%	111	77	-31%
Traffic Offences						
<i>Criminal Code Traffic</i>	12	7	-42%	30	40	33%
<i>Provincial Code Traffic</i>	103	226	119%	533	1049	97%
<i>Other Traffic</i>	0	2	N/A	3	4	33%
CDSA Offences	1	5	400%	3	12	300%
Other Federal Acts	5	10	100%	14	23	64%
Other Provincial Acts	52	37	-29%	201	185	-8%
Municipal By-Laws	3	2	-33%	32	26	-19%
Motor Vehicle Collisions	93	84	-10%	319	316	-1%

1. Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

CDSA has remained a focus of the Crowsnest Pass Detachment. With Cochran RTU's expertise and continued assistance, there will continue to be a focus on aggressive driving and illicit substances on our Highways.



Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
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Provincial Police Service Composition Table²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	9	8	1	0
Detachment Support	3	2	0	1

2. Data extracted on December 31, 2023 and is subject to change.

3. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

4. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers: Of the nine established positions, eight officers are currently working with one officer on special leave (Medical); there are no hard vacancies at this time. Cst Abd Elrahman is projected to be posted to Parkland Detachment this early spring.

Detachment Support: Of the three established positions, two resources are currently working. There is one hard vacancy and one resource is Surplus to Establishment.

Quarterly Financial Drivers

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Crowsnest Pass Provincial Detachment Crime Statistics (Actual) Q4: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	0	0	1	0	N/A	-100%	0.1
Robbery		0	1	0	0	0	N/A	N/A	-0.1
Sexual Assaults		1	1	2	3	1	0%	-67%	0.2
Other Sexual Offences		0	0	0	1	0	N/A	-100%	0.1
Assault		15	26	11	13	23	53%	77%	0.3
Kidnapping/Hostage/Abduction		0	0	1	0	0	N/A	N/A	0.0
Extortion		0	0	0	1	0	N/A	-100%	0.1
Criminal Harassment		5	11	12	9	4	-20%	-56%	-0.4
Uttering Threats		7	20	9	12	5	-29%	-58%	-1.2
TOTAL PERSONS		28	59	35	40	33	18%	-18%	-0.9
Break & Enter		11	10	4	3	11	0%	267%	-0.7
Theft of Motor Vehicle		15	6	7	4	3	-80%	-25%	-2.6
Theft Over \$5,000		3	0	0	0	4	33%	N/A	0.2
Theft Under \$5,000		17	25	18	15	12	-29%	-20%	-2.0
Possn Stn Goods		7	6	3	3	1	-86%	-67%	-1.5
Fraud		12	13	6	5	9	-25%	80%	-1.4
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		19	21	14	10	11	-42%	10%	-2.7
Mischief - Other		10	11	5	9	13	30%	44%	0.4
TOTAL PROPERTY		94	92	57	49	64	-32%	31%	-10.3
Offensive Weapons		6	1	3	2	2	-67%	0%	-0.7
Disturbing the peace		2	19	8	7	8	300%	14%	0.0
Fail to Comply & Breaches		12	12	6	8	1	-92%	-88%	-2.6
OTHER CRIMINAL CODE		9	9	7	3	8	-11%	167%	-0.8
TOTAL OTHER CRIMINAL CODE		29	41	24	20	19	-34%	-5%	-4.1
TOTAL CRIMINAL CODE		151	192	116	109	116	-23%	6%	-15.3



Crowsnest Pass Provincial Detachment

Crime Statistics (Actual)

Q4: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		4	4	0	1	2	-50%	100%	-0.7
Drug Enforcement - Trafficking		0	0	0	0	3	N/A	N/A	0.6
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		4	4	0	1	5	25%	400%	-0.1
Cannabis Enforcement		0	0	0	0	1	N/A	N/A	0.2
Federal - General		0	0	4	4	4	N/A	0%	1.2
TOTAL FEDERAL		4	4	4	5	10	150%	100%	1.3
Liquor Act		4	2	12	0	2	-50%	N/A	-0.6
Cannabis Act		0	0	3	1	3	N/A	200%	0.7
Mental Health Act		29	24	10	33	16	-45%	-52%	-1.7
Other Provincial Stats		20	37	20	18	16	-20%	-11%	-2.7
Total Provincial Stats		53	63	45	52	37	-30%	-29%	-4.3
Municipal By-laws Traffic		0	2	1	0	0	N/A	N/A	-0.2
Municipal By-laws		9	19	6	3	2	-78%	-33%	-3.0
Total Municipal		9	21	7	3	2	-78%	-33%	-3.2
Fatals		1	0	1	0	1	0%	N/A	0.0
Injury MVC		3	6	12	5	10	233%	100%	1.3
Property Damage MVC (Reportable)		75	52	62	76	64	-15%	-16%	0.2
Property Damage MVC (Non Reportable)		11	6	15	12	9	-18%	-25%	0.2
TOTAL MVC		90	64	90	93	84	-7%	-10%	1.7
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	4	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		228	153	451	103	226	-1%	119%	-5.4
Other Traffic		6	3	1	0	2	-67%	N/A	-1.1
Criminal Code Traffic		12	9	9	12	7	-42%	-42%	-0.7
Common Police Activities									
False Alarms		10	13	9	6	16	60%	167%	0.5
False/Abandoned 911 Call and 911 Act		3	13	14	6	4	33%	-33%	-0.5
Suspicious Person/Vehicle/Property		44	37	20	19	23	-48%	21%	-6.0
Persons Reported Missing		3	7	6	4	4	33%	0%	-0.1
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		17	21	11	26	28	65%	8%	2.7
Form 10 (MHA) (Reported)		1	2	0	0	0	-100%	N/A	-0.4



Municipality of Crowsnest Pass Request for Decision

Meeting Date: March 5, 2024

Agenda #: 7.a

Subject: Bylaw 1171, 2023 - Borrowing Bylaw for Bellevue Mainstreet Revitalization - Second and Third Readings

Recommendation: That Council moves second and third reading of Bylaw 1171, 2023.

Executive Summary:

Council approved the upgrade to Bellevue Mainstreet as part of the 2022 budget with funding from grants and debt. Creation of a borrowing bylaw is a requirement of the Municipal Government Act, it must be advertised, and final approval of the bylaw needs to occur before construction start. Bylaw 1171, 2023 received first reading on December 12, 2023 and was advertised in the newspaper on January 10th and 17th. At the Council meeting held on January 23, 2024, The contract bids were reviewed. Low bid resulted in the project being \$1,100,000 more than the original approved budget and Council made a motion to increase the budget and the amount to be borrowed. As a result, Bylaw 1171, 2023 was readvertised on February 7 and 14, 2024 with a petition period expiring on February 29th. Bylaw 1171, 2023 has been adjusted to reflect the total project cost of \$5,100,000 with \$3,100,000 funded by debt.

No valid petition was received and therefore Bylaw 1171, 2023 can proceed with second and third reading.

For clarification, the CAO had misspoken at the February 6, 2024 Council meeting during the Public Input Period when asked if there would be a public hearing. In the case of borrowing bylaws, the MGA process does not include a public hearing, as a borrowing is identified as part of the Capital Budget and that is approved through a public process. A borrowing bylaw advertising is only for informing on the period to file a petition in relation to the borrowing bylaw.

Relevant Council Direction, Policy or Bylaws:

- Council Motion 08-2024-01-23 Councillor Filipuzzi moved that Council ratifies awarding Downtown Bellevue Revitalization tender to East Butte Contracting and that Council moves to increase the project budget by an additional \$1,100,000.
- MGA section 251(1) states that *A municipality may only make a borrowing if the borrowing is*

authorized by a borrowing bylaw.

- MGA section 251(3) states that *A borrowing bylaw must be advertised. MGA section 254 states that No municipality may acquire, remove or start the construction or improvement of a capital property that is to be financed in whole or in part through a borrowing unless the borrowing bylaw that authorizes the borrowing is passed.*

Discussion:

Bylaw 1171, 2023 has been created in accordance with section 251 and 258 of the Municipal Government Act. Creating a borrowing bylaw is one of the steps in the process to construct an asset approved in a capital budget to be funded by debt.

Section 251 of the MGA outlines the requirements for a borrowing bylaw, including the amount to be borrowed, the purpose for which the money is to be used, the maximum rate of interest, the term and the terms for repayment of the borrowing, the source or sources of money to be used to pay the principal and interest owing under the borrowing. It also states a borrowing bylaw must be advertised.

Section 258 refers to financing of capital property with repayment terms greater than 5 years, must be included in a budget. The term of the borrowing can not exceed the life of the asset.

Section 254 refers to No Municipality may acquire, remove or start the construction or improvement of a capital property that is to be financed in whole or in part through a borrowing unless the borrowing bylaw that authorizes the borrowing is passed.

Section 606(2) of the Municipal Government Act states the requirements for advertising as notice of the bylaw must be published at least once a week for two (2) consecutive weeks in at least one newspaper or other publication circulating in the area to which the proposed bylaw relates. A notice of proposed bylaw must be advertised under section (2) before second reading can occur.

Section 231(3) Petition for vote on advertised bylaws and resolutions sets a time limit for filing a petition with the Chief Administrative officer within 15 days after the last date on which the proposed bylaw was advertised. For a petition to be valid, at least 10% of the elector population of the municipality must be received.

The Municipal debt as per the audited financial statements of December 31, 2022 is \$9,931,756.

Annual principal payments for 2023 to 2026 are \$550,113, \$566,614, \$583,643 and \$534,449. If the full \$3,100,000 is borrowed based on an interest rate of 4.92% with a 20 year term and semi annual payments, the principal payments will increase by approximately \$245,000 per year. Anticipated borrowing would occur mid to late 2024 as construction would begin in the spring. If additional funds are available from surplus or reserves, then the full borrowing amount will not be borrowed.

Analysis of Alternatives:

- Council can approve second and third reading of Bylaw 1172, 2023.
- Council could defeat Bylaw 1172, 2023 and identify an alternate funding source.
- Council could select a different term to borrow for.

Financial Impacts:

When borrowing occurs, additional costs (repayment of Principal and Interest) will need to be included in future budgets. The funding source to repay principal and interest would come from the tax levy. This is already built into the 2024 budget and 2025 and 2026 projections that were part of Budget 2024 approval. The borrowing interest rate is based on an estimated rate and would be adjusted to actual at the time of borrowing.

Attachments:

[1171_2023_-_Borrowing_Bylaw_Bellevue_Mainstreet_Upgrade__2_\(1\).docx](#)

MUNICIPALITY OF CROWSNEST PASS
BY-LAW NO. 1171, 2023
BORROWING BYLAW

This bylaw authorizes the Council of the Municipality to incur indebtedness by the issuance of debenture(s) in the amount up to \$3,100,000 for the purpose to Upgrade the Bellevue Main Street.

WHEREAS the Council of the Municipality of Crowsnest Pass has decided to issue a bylaw pursuant to Section 251 and 258 of the *Municipal Government Act* to authorize the financing, the construction of Bellevue Main Street Upgrade.

Plans have been prepared and the total cost of the project is estimated to be \$5,100,000. and the Municipality estimates the following grants and contributions will be applied to the project:

Provincial Grants (Gas Tax)	\$2,000,000
Debentures	<u>\$3,100,000</u>
Total Costs	\$5,100,000

In order to complete the project, it will be necessary for the Municipality to borrow the sum of up to \$3,100,000 for a period not to exceed twenty (20) years, from the Province of Alberta or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw.

The estimated lifetime of the project financed under this bylaw is equal to, or in excess of twenty (20) years.

The principal amount of the outstanding debt of the Municipality at December 31, 2022 is \$9,931,756 and no part of the principal or interest is in arrears.

All required approvals for the project have been obtained and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta.

NOW THEREFORE, the Council of the Municipality of Crowsnest Pass duly assembled, enacts as follows:

1. That for the purpose of the upgrade of Bellevue Main Street, the sum of up to THREE MILLION ONE HUNDRED THOUSAND DOLLARS (\$3,100,000) be borrowed from the Province of Alberta or another authorized financial institution by way of debenture on the credit and security of the Municipality at large, of which the full sum of up to THREE MILLION ONE HUNDRED THOUSAND DOLLARS (\$3,100,000) is to be paid by the Municipality at large.
2. The proper officers of the Municipality are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose as authorized by this bylaw, namely the upgrade of Bellevue main street.
3. The Municipality shall repay the indebtedness according to the repayment structure in effect, namely semi-annual payments of combined principal and interest instalments not to exceed twenty (20) years calculated at a rate not exceeding the interest rate fixed by the Province of

Alberta or another authorized financial institution on the date of the borrowing, and not to exceed Eight (8) percent.

4. The Municipality shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
5. The indebtedness shall be contracted on the credit and security of the Municipality.
6. The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.
7. This bylaw comes into force on the date it is passed.

READ a **first** time in council this 12th day of December 2023.

READ a **second** time in council this _____ day of _____ 2024.

READ a **third and final** time in council this _____ day of _____ 2024.

Blair Painter
Mayor

Patrick Thomas
Chief Administrative Officer



Municipality of Crowsnest Pass Request for Decision

Meeting Date: March 5, 2024

Agenda #: 7.b

Subject: Bylaw 1173, 2023 - Land Use Bylaw Amendment - Rezone a portion of Lot 1, Block 3, Plan 1911496, within the SE16-8-4-W5M, from Non-Urban Area NUA-1 to Grouped Country Residential GCR-1 - Second and Third Readings

Recommendation: That Council moves second and third readings of Bylaw 1173, 2023.

Executive Summary:

Bylaw 1173, 2023 proposes to rezone ± 2.45 ha (6.06 acres) of the subject parcel from Non-Urban Area NUA-1 to Grouped Country Residential GCR-1, for the purpose of creating two (2) country residential parcels of approximately 3 acres each in the Wood Haven country residential subdivision.

Relevant Council Direction, Policy or Bylaws:

Section 692, Planning Bylaws, Municipal Government Act, RSA 2000, c M-26. (MGA)

Land Use Bylaw No. 1165-2023

Discussion:

The landowner proposes to create two (2) Grouped Country Residential parcels for acreage development. A subdivision application will follow the rezoning process. The minimum parcel size for a Grouped Country Residential lot is 1.2ha (3 acres) and the proposed area is ± 2.45 ha (6.06 acres - more than 3 acres for each parcel).

The subject property is north of the Wood Haven subdivision in Coleman (accessed from Highway 40 along 24 Ave, 89 Street, and 27 Ave and along 90 Street). It borders GCR-1 properties to the north, west and south. The portion of the subject parcel that is proposed to be rezoned and subdivided is separated from the rest of the subject parcel by an existing powerline right-of-way, with the proposed GCR-1 portion lying south of the right-of-way, and the remaining portion of the subject parcel, NUA-1 Non-Urban Area, lying to the north of the UROW.

The proposed two GCR-1 lots are accessible from 27 Avenue in the Wood Haven subdivision. The

subdivision application will provide a panhandle access from 27 Avenue to the remnant parcel.

Pursuant to 2003-02 - Area Structure Plan Applications Policy, the proposed subdivision is exempted from the requirement to prepare an area structure plan (i.e. a subdivision of less than six parcels).

Analysis of Alternatives:

1. Following the Public Hearing, Council may give second and third readings of Bylaw 1173, 2023, as proposed.
2. If additional information is required by Council and/or amendments to the Bylaws are proposed by Council prior to Second Reading, Council may postpone second reading of Bylaw 1173, 2023 and provide further direction to Administration. Substantial changes to the Bylaw will require Council hold a second Public Hearing prior to considering the Bylaw 1173,2023 for second and third reading
3. Council may defeat Bylaw 1173, 2023, as proposed.

Financial Impacts:

N/A

Attachments:

[FORMATTED Bylaw 1173 2023.docx](#)

[Bylaw 1173, 2023 - Schedule A Redesign.pdf](#)

[Bylaw 1173, 2023 - Schedule A Redesign \(Aerial\).pdf](#)

MUNICIPALITY OF CROWSNEST PASS
BYLAW NO. 1173, 2023

LAND USE BYLAW AMENDMENT – Rezone portion of Lot 1, Block 3, Plan 191 1496

BEING a bylaw of the Municipality of Crowsnest Pass in the Province of Alberta, to amend Bylaw No. 1165, 2023, being the municipal Land Use Bylaw.

WHEREAS the Council of the Municipality of Crowsnest Pass wishes to rezone the lands legally described as a portion of Lot 1, Block 3, Plan 191 1496, within SE¼ 16-8-4-W5M, containing ±2.45ha (6.06 acres), as shown on Schedule ‘A’ attached hereto and forming part of this bylaw, from “Non-Urban Area – NUA-1” to “Grouped Country Residential – GCR-1”.

AND WHEREAS the purpose of the proposed amendment is to provide for the opportunity to use and develop the lands in accordance with the provisions of the “Grouped Country Residential – GCR-1” land use district.

AND WHEREAS the municipality must prepare an amending bylaw and provide for its consideration at a public hearing.

NOW THEREFORE, under the authority and subject to the provisions of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, the Council of the Municipality of Crowsnest Pass in the Province of Alberta duly assembled does hereby enact the following amendments:

1. The Land Use District Map be amended to rezone the lands legally described as a portion of Lot 1, Block 3, Plan 191 1496, within SE¼ 16-8-4-W5M, containing ±2.45 ha (6.06 acres), as shown on Schedule ‘A’ attached hereto and forming part of this bylaw, from “Non-Urban Area – NUA-1” to “Grouped Country Residential – GCR-1”.
2. Bylaw No. 1165, 2023, being the Land Use Bylaw, is hereby amended.
3. This bylaw comes into effect upon third and final reading hereof.

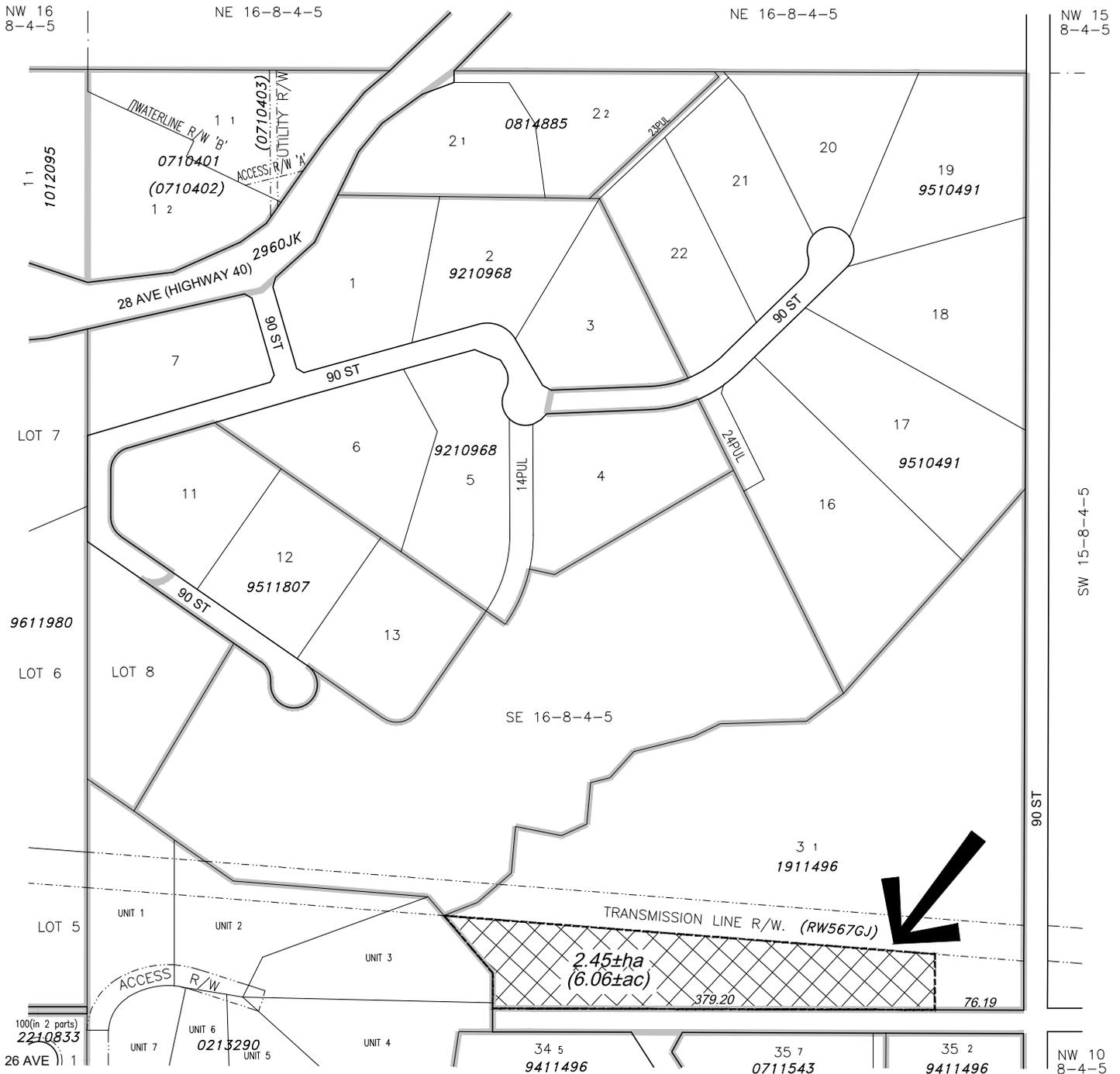
READ a **first** time in council this _____ day of _____ 2024.

READ a **second** time in council this _____ day of _____ 2024.

READ a **third and final** time in council this _____ day of _____ 2024.

Glen Girhiny
Deputy Mayor

Patrick Thomas
Chief Administrative Officer



LAND USE DISTRICT REDESIGNATION SCHEDULE 'A'



FROM: Non-Urban Area NUA-1

TO: Grouped Country Residential GCR-1

PORTION OF LOT 1, BLOCK 3, PLAN 1911496 WITHIN

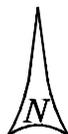
SE 1/4 SEC 16, TWP 8, RGE 4, W 5 M

MUNICIPALITY: MUNICIPALITY OF CROWNSNEST PASS

DATE: FEBRUARY 2, 2024

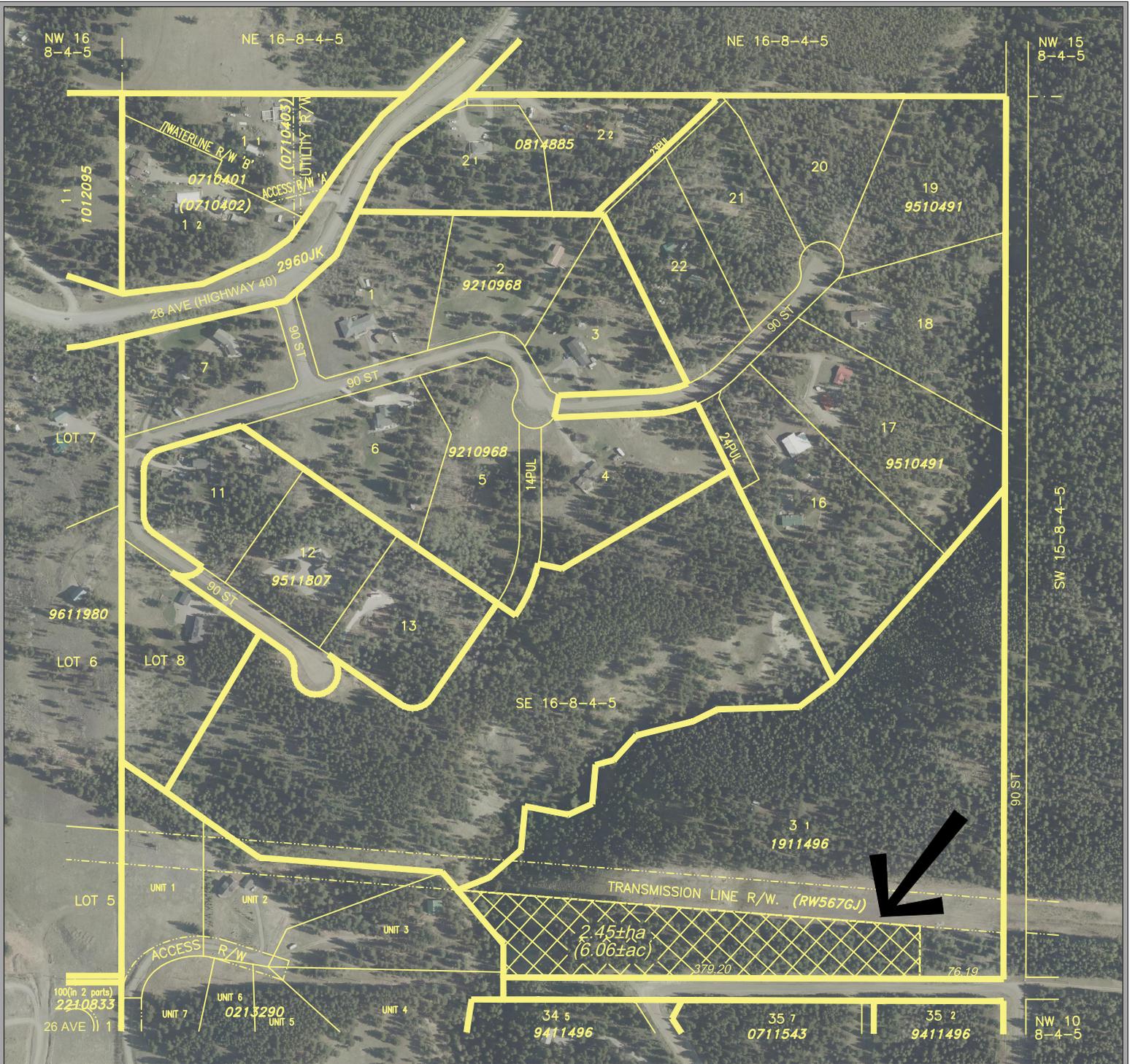
Bylaw #: 1173, 2023

Date: _____



MAP PREPARED BY:
OLDMAN RIVER REGIONAL SERVICES COMMISSION
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8
TEL. 403-329-1344

"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"



Aerial Photo Date: May 19, 2021

LAND USE DISTRICT REDESIGNATION SCHEDULE 'A'



FROM: Non-Urban Area NUA-1

TO: Grouped Country Residential GCR-1

PORTION OF LOT 1, BLOCK 3, PLAN 1911496 WITHIN

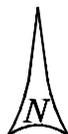
SE 1/4 SEC 16, TWP 8, RGE 4, W 5 M

MUNICIPALITY: MUNICIPALITY OF CROWSNEST PASS

DATE: FEBRUARY 2, 2024

Bylaw #: 1173, 2023

Date: _____



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